



# TOWN OF CORTLANDT

## OFFICE OF THE TOWN CLERK

**Town Clerk**  
LAROUÉ R. SHATZKIN

**Deputy Town Clerk**  
CHRISTINE B. COTHREN

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
P: 914-734-1020 F: 914-734-1102  
[www.townofcortlandt.com/townclerk](http://www.townofcortlandt.com/townclerk)

**Town Supervisor**  
RICHARD H. BECKER, MD

**Town Board Members**  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

## NOTICE:

### Clickable Agenda from Town Clerk, Laroue Shatzkin

Dear Viewer,

In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, you will have a Table of Contents and thumbnails available.

- a. Open your options using this button on the top left of the screen:



- b. Thumbnails should automatically appear. To see the table of contents, click this button:



- c. and this will pop up:

> AGENDA

- d. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.

I hope you enjoy these features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroue Shatzkin



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## REGULAR MEETING

### TOWN BOARD AGENDA – FEBRUARY 13, 2024

**PLACE:**

**TOWN HALL**

**TIME:**

**7:00 PM**

## ORDER OF BUSINESS

### MEETING CALLED TO ORDER

### PLEDGE TO THE FLAG

### SUPERVISOR'S PROCLAMATIONS & REPORTS

### ROLL CALL

### TOWN BOARD REPORTS

### APPROVAL OF THE MINUTES

Approve the Minutes for the January 23, 2024 Regular Meeting

### DANGEROUS BUILDING PROCEEDINGS

1. To consider evidence that 3275 Lexington Ave is a dangerous building.
  - a. Adjourn to March 12, 2024

**PUBLIC HEARINGS**

1. Public Hearing to Consider Omnibus Zoning Text and Map Amendments.
  - a. Adjourn to March 12, 2024
  
2. Public Hearing to Consider a Local Law concerning the Disability Exemption.
  - a. Close Public Hearing
  - b. Adopt Negative Declaration
  - c. Adopt Resolution

**HEARING OF CITIZENS – AGENDA ITEMS ONLY**

**REPORTS**

**Receive and File the following:**

2023 Annual Reports from the Planning Board, DOTS – Division of Code Enforcement, and the Recreation Department.

For the month of December 2023 from the Recreation Department.

For the month of January 2024 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

**OLD BUSINESS:**

**Receive and File the following:**

**NEW BUSINESS**

**Receive and File the following:**

**RESOLUTIONS**

1. Authorize Planning Consultant List for 2024 Grant Applications.
  
2. Authorize the Supervisor to solicit proposals for the evaluation of certain recreational facilities.

3. Amend Resolution 347-23 for Updated Water Rates to become effective April 1<sup>st</sup>, 2024.
4. Authorize a Leak Adjustment for 225 Red Mill Road.
5. Authorize a Water Refund to Dickerson Pond Condo I.
6. Appoint Jennifer Montero as a Sub-Registrar of Vital Statistics.
7. Accept the 2023 Member List of Volunteer Ambulance Workers for the Cortlandt Community Volunteer Ambulance Award Program.
8. Authorize 3 Park Rangers with Westchester County for the 2024 Season.
9. Agenda items for DOTS:
  - a. Award TE Contract 2024.01 - Animal Care Services.
  - b. Award TE Contract 2024.02 - Spy Pond Evaluation.
  - c. Authorize Supplemental Agreement with Barton & Loguidice related to Dickerson Pond Sewer District/Valeria.
  - d. Authorize 2024 Dam Safety Engineering Services with French & Parrello Associates, PA for Cortlandt Lake Dam.
  - e. Authorize 2024 Dam Safety Engineering Services with French & Parrello Associates, PA for Furnace Lake Dam.
  - f. Authorize Lead & Asbestos Testing for Nor-West Building Demo, 293 Furnace Dock Road.
  - g. Authorize DOTS to design and bid sidewalk improvements along Kings Ferry Road.
10. Agenda items for DES:
  - a. Authorize No Parking signs at two locations in Verplanck:
    - i. On the west side of 6<sup>th</sup> Street for approx. 75 feet near intersection with Riverview Avenue/Kings Ferry Road.
    - ii. Riverview Avenue near intersection with 6<sup>th</sup> Street/Kings Ferry Road for first approx. 150 feet on Riverview.
  - b. Authorize restricted parking on Fridays for two parking spaces at 137 7<sup>th</sup> Street.

- c. Authorize Contract Extension for BID 22-26 Town-Wide Fencing.
  - d. Authorize Contract Extension for BID 20-02 Electrical Services.
11. Appoint Nancy Sinchi to the Title of Office Assistant – Automated Systems (Spanish Speaking) in the Justice Court.
12. Appoint Seasonal Workers in DES.

**ADDITIONS TO THE AGENDA**

**BUDGET TRANSFERS - NONE**

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

**ADJOURNMENT**

**NEXT TOWN BOARD MEETING**

March 12, 2024 at 7:00 pm  
Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)



# TOWN OF CORTLANDT

## DEPARTMENT OF TECHNICAL SERVICES

### CODE ENFORCEMENT DIVISION

**Michael Preziosi, P.E.**

*Director – D.O.T.S*

**Martin G. Rogers, P.E.**

*Director of Code  
Enforcement / D.O.T.S.*

**Holly Haight**

*Assistant Director of Code  
Enforcement / D.O.T.S.*

Town Hall, 1 Heady Street  
Cortlandt Manor, NY 10567

Main #: 914-734-1010

Fax #: 914-293-0991

**Town Supervisor**

Richard H. Becker

**Town Board**

James F. Creighton

Francis X. Farrell

Cristin Jacoby

Robert Mayes

### **DANGEROUS BUILDING EVALUATION**

3275 Lexington Avenue  
Town of Cortlandt, New York  
Tax ID 23.6-2-11

Prepared by:

Martin G. Rogers, P.E.,  
Director of Code Enforcement – Dept. of Technical Services  
November 22, 2023

Submitted to the Town Board December 2023

**Background:**

The property is zoned R-40 and is approximately 5.3 acres. There are a multiple residential structures on the property.

A Violation was issued on June 13, 2023 (Complaint CODE-23-169) for fire damage and structural issues; electrical and plumbing.

The property has remained in a state of disrepair. A recent site inspection was performed on November 7, 2023. The purpose of the inspection was to evaluate whether or not the structure can be deemed dangerous in accordance with Chapter 135 of the Town of Cortlandt Town Code.

**Dangerous Building Evaluation:**

The main residential building was deemed dangerous and an evaluation from the perimeter of the building was conducted. The lower level was secured and inaccessible. As taken from Chapter 135-1 Dangerous Buildings, all buildings or structures which have any or all of the following defects (responses in bold text) are dangerous.

*B. Those which, exclusive of the foundation, show thirty-three percent (33%) or more of damage or deterioration of the supporting member or members, or fifty percent (50%) of damage or deterioration of the non-supporting enclosing or outside walls or covering.*

**The roof shows signs of bowing and portions were damaged due to a tree falling on it.**

*C. Those which have improperly distributed loads upon the floors or roofs or in which the same are overloaded or which have insufficient strength to be reasonably safe for the purpose used.*

**The framing in the basement supporting upper level and roof are damaged or insufficient to support the imposed loads. The roof shows signs of bowing.**

*D. Those which have been damaged by fire, wind or other causes so as to have become dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the Town of Cortlandt.*

**The structure has been damaged by fire and a tree falling on it.**

*G. Those which have parts thereof which are so attached that they may fall and injure members of the public or property.*

**The framing and roofing have been damaged and may collapse or fall.**

*I. Those which because of their condition are unsafe, insanitary or dangerous to the health, morals, safety or general welfare of the people of this town.*

**The main structure is in a state of disrepair. Access to the building is dangerous.**

*J. Those buildings existing in violation of any provision of the Building Code of this town or any provision of the Fire Prevention Code or other ordinance of this Town.*

As taken from the Property Maintenance Code of New York State (NYSPM):

- **301.3** *“All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.”*

**As outlined in the evaluation above the building and premises are unsafe.**

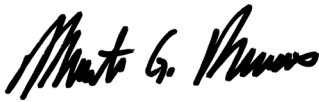
- **304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

**As stated the building was damaged and is in a state of deterioration impacting the ability to safely support imposed loads.**

Refer to the Appendix for photograph evidence of the building.

**Conclusion:**

The main building meets the criteria set forth in Chapter 135 and should be demolished. All applicable local and state code for demolition procedures must be followed (i.e. lead and asbestos testing and abatement, pest management, property maintenance, etc....) and a demolition permit obtained through the Code Division.



Martin G. Rogers, P.E.  
Director of Code Enforcement – DOTS  
3275 Lexington Ave Dangerous Bldg Rpt.Docx





## APPENDIX



























**Reasons Supporting This Determination:**

(See 617.7(a)-(c) for requirements of this determination ; see 617.7(d) for Conditioned Negative Declaration)

**If Conditioned Negative Declaration**, provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from date of publication in the ENB)

**For Further Information:**

Contact Person:

Address:

Telephone Number:

**For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice is sent to:**

Chief Executive Officer , Town / City / Village of

Other involved agencies (If any)

Applicant (If any)

Environmental Notice Bulletin, 625 Broadway, Albany NY, 12233-1750 (Type One Actions only)

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5.     Urban           Rural (non-agriculture)           Industrial           Commercial           Residential (suburban)				
<input type="checkbox"/> Forest           Agriculture                           Aquatic           Other(Specify):				
<input type="checkbox"/> Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest    Agricultural/grasslands    Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban    Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: _____ Date: _____  Signature: _____ Title: _____		

Project:

Date:

***Short Environmental Assessment Form  
Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

### ***Short Environmental Assessment Form Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

\_\_\_\_\_  
Name of Lead Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Name of Responsible Officer in Lead Agency

\_\_\_\_\_  
Title of Responsible Officer

\_\_\_\_\_  
Signature of Responsible Officer in Lead Agency

\_\_\_\_\_  
Signature of Preparer (if different from Responsible Officer)

**(A LOCAL LAW AMENDING THE TOWN CODE WITH RESPECT TO THE EXEMPTION FOR PERSONS WITH DISABILITIES AND LIMITED INCOMES)**

**Section 1. Legislative Intent**

The State of New York has updated exemption limits and other provisions pertaining to persons with disabilities and limited incomes. The Town has had provisions in place for the Disability Exemption for decades and now wishes to update its Code.

**Section 2. Amendments to Chapter 275-11 of the Town Code**

The current text of Section 275-11 shall be amended and replaced with the following:

**§ 275-11 Disability exemption.**

**The Town Board of the Town of Cortlandt does hereby adopt the provisions of § 459-c of the Real Property Tax Law of the State of New York and does hereby grant to any property owner within said Town meeting the requirements of said statute the exemptions granted by said statutes for persons with disabilities and limited incomes.**

**A. The amount of income permissible for such persons who are disabled to qualify for partial tax exemption on real property pursuant to New York State legislation shall be as follows:**

**(1) Annual income for 2023. Said exemptions will take effect upon filing with the Secretary of State and shall apply to assessment rolls prepared on the basis of taxable status dates occurring on or after May 1, 2024. Such income shall include what is defined in Section 459-c of the Real Property Tax Law. For purposes of income calculation, the Town opts in to include IRA distributions (if any) and opts to exclude unreimbursed medical expenses. No exemption shall be granted if the property applied for is part of a cooperative apartment corporation.**

<b>Annual Income</b>	<b>Tax Exemption Allowed</b>
<b>Less than \$50,000.00</b>	<b>50%</b>
<b>\$50,000-\$50,999.99</b>	<b>45%</b>
<b>\$51,000-\$51,999.99</b>	<b>40%</b>
<b>\$52,000-\$52,999.99</b>	<b>35%</b>
<b>\$53,000-\$53,899.99</b>	<b>30%</b>
<b>\$53,900.00-\$54,799.99</b>	<b>25%</b>

\$54,800.00-\$55,699.99	20%
\$55,700.00-\$56,599.99	15%
\$56,600.00--\$57,499.99	10%
\$57,500.00-\$58,399.99	5%

**Section 3. Additional Provision to be added to Article IV of Chapter 275 of the Town Code:  
Exemption for Disabled Persons with Limited Incomes**

The following provision shall be added to the Town Code:

**§ 275-12.1 Application for Exemption**

**Application for such exemption must be made by the owner or all of the owners of the property on forms to be furnished by the Town of Cortlandt Assessor's office, and said form shall furnish the information and be executed in the manner required or prescribed in such forms and shall be filed in such Assessor's office by the Taxable Status Date.**

**Section 4. Severability**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective Date**

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted February 13, 2024  
At a Regular Meeting  
Held at Town Hall**





**TOWN OF CORTLANDT**  
DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

Chris Kehoe, AICP  
Director

Planning Staff  
Michelle Robbins, AICP  
Rosemary Boyle-Lasher

Town Hall, 1 Heady Street  
Cortlandt Manor, NY 10567  
Main #: 914-734-1080

**Town Supervisor**  
Richard H. Becker, MD

**Town Board**  
James F. Creighton  
Cristin Jacoby  
Robert Mayes  
Joyce C. White

**MEMO**

**TO:** Dr. Richard H. Becker, Town Supervisor  
Members of the Town Board  
  
Steven Kessler, Chairperson  
Members of the Planning Board

**FROM:** Chris Kehoe, AICP *Ck*  
Director of Planning & Community Development

**RE:** Annual Planning Board Report - 2023

**DATE:** February 1, 2024

Please find attached a copy of the 2023 Annual Planning Board Report

CRK/crk

Enc.

cc: Thomas Wood, Esq., Town Attorney  
Michael Cunningham, Esq., Deputy Town Attorney  
Michael Preziosi, P.E., Director DOTS  
Art Clements, AAC  
Wendy Talio, CAC  
Tino Martin, PRC  
Laroue Shatzkin, Town Clerk



## **2023 ANNUAL REPORT - PLANNING BOARD**

### **2023 MAJOR SUBDIVISIONS GRANTED PRELIMINARY APPROVAL**

PB 1-16 Pomona Development – 3 lots, Revolutionary Road, PB Res. 9-23

### **2023 MAJOR SUBDIVISIONS GRANTED FINAL APPROVAL**

None

### **2023 MINOR SUBDIVISIONS GRANTED PRELIMINARY APPROVAL**

None

### **2023 MINOR SUBDIVISIONS GRANTED FINAL APPROVAL**

None

### **2023 PRELIMINARY SUBDIVISION APPROVAL TIME EXTENSIONS**

1) PB 2022-3, Connolly – 2 lot subdivision, Sycamore Court, PB Res. 4-23

### **2023 FINAL SUBDIVISION APPROVAL TIME EXTENSIONS**

None

### **2023 AMENDED SUBDIVISION APPROVALS**

None

### **2023 PERFORMANCE SECURITY REDUCTIONS**

None

### **2023 SPECIAL PERMITS WITH SITE DEVELOPMENT PLAN APPROVAL**

1) PB 6-15 – Hudson Wellness, 2016 Quaker Ridge Road, PB Res. 7-23

2) PB 2022-4 – Gurdjieff Foundation (Danish Home), 1065 Quaker Bridge Road, PB Res. 2-23

3) PB 2023-3 – NK Electric, 465 Yorktown Rd, (Route 129) PB Res. 13-23

**2023 SPECIAL PERMIT RENEWALS**

None

**2023 SPECIAL PERMIT RECOMMENDATION TO TOWN BOARD**

None

**2023 SITE DEVELOPMENT PLAN APPROVALS**

1) PB 2022-10 – Bilal Ahmad, Ace Sport Realty, Marriot Hotel, 2054 E. Main St., **PB Res. 10-23**

**2023 SITE DEVELOPMENT PLAN AMENDMENTS**

1) PB 2023-2 – JJM Summit Realty, Dental Office, 1 Jerome Dr., **PB Res. 14-23**

**2023 SITE DEVELOPMENT PLAN TIME EXTENSIONS**

1) PB 2022-6 Down Cycle, 2015 Albany Post Road, **PB Res. 5-23**

2) PB 2020-10, Cortlandt CSG, LLC, Solar Energy System, Lexington Avenues, **PB Res. 6-23**

3) PB 2017-3, VS Construction Corp., for the property of Roa Hook Road Associates. Inc., **PB Res. 8-23 & 12-23**

4) PB 2021-1, NRP Properties, 119 Oregon Rd. – **PB Res. 11-23**

5) PB 2017-3, VS Construction Corp., 180 Roa Hook Rd., **PB Res. 12-23**

**2023 SITE PLAN TIME EXTENSIONS TO OBTAIN BUILDING PERMIT**

None

**2023 CELL TOWER SPECIAL PERMIT & SITE PLAN APPROVAL**

1) PB 2019-5 New Cell Tower, Homeland Towers, 52 Montrose Station Road, **PB Res. 1-23**

**2023 CORRESPONDENCE ITEMS**

1) PB 16-99 Hollowbrook Golf Club 2022 Annual Water Monitoring Report, **Receive and File**

2) PB 2020-14 Teatown, Cliffdale Meadow Revegetation Update, **Receive and File**

3) PB 2020-6, Approval of Modifications to the Palisades Enterprises, LLC Site Plan, **Approve by Motion**

- 4) PB 2021-6, Yeshiva Special Permit, Yearly Update, **Receive and File**
- 5) PB 2018-5, Ace Hardware, Outdoor Storage Racks, **Approve by Motion**
- 6) PB 2019-11, Croton Solar Farm, Annual Report, Croton Ave., **Receive and File**
- 7) PB 2019-5, Cell Tower, Consultant Memo on Condition #18, 52 Montrose Station Road, **Receive and File**

#### **2023 ACCESSORY APARTMENTS**

- 1) PB 2022-11 Pearlman, **PB Res. 3-23**

#### **2023 WETLAND PERMITS**

- 1) PB 1-16 Pomona Development – 3 lots, Revolutionary Road, **PB Res. 9-23**
- 2) PB 2022-10 – Bilal Ahmad, Ace Sport Realty, Marriot Hotel, 2054 E. Main St., **PB Res. 10-23**

#### **2023 STEEP SLOPE PERMITS**

- 1) PB 1-16 Pomona Development – 3 lots, Revolutionary Road, **PB Res. 9-23**
- 2) PB 2022-10 – Bilal Ahmad, Ace Sport Realty, Marriot Hotel, 2054 E. Main St., **PB Res. 10-23**

#### **2023 TREE REMOVAL PERMITS**

- 1) PB 1-16 Pomona Development – 3 lots, Revolutionary Road, **PB Res. 9-23**
- 2) PB 2022-10 – Bilal Ahmad, Ace Sport Realty, Marriot Hotel, 2054 E. Main St., **PB Res. 10-23**

#### **2023 SEOR DEIS/FEIS REVIEW**

None

ANNUAL REPORT- 2023 PLANNING BOARD

**PLANNING BOARD PRELIMINARY PLAT APPROVALS**

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<b>Minor Subdivisions</b>																							
Number of Plats	3	1	1	4	6	6	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	1	0
Number of Lots	2	2	2	6	6	6	0	2	0	0	0	0	0	0	2	0	2*	0	0	0	0	2	0
<b>Major Subdivisions</b>																							
Number of Plats	2	5	2	3	5	3	4	5	0	2	2	0	0	0	1	0	0	0	0	2	0	1	
Number of Lots	4	15	38	8	11	8	26	15	0	20	5	0	0	0	27	0	0	0	0	5	0	3	
Condominium Units/ (NYS Section 278)	92		115		147																		
Preliminary Subdivision Time Extensions	5	7	6	8	11	15	17	12	17	11	7	3	2	2	2	2	2	2	0	0	0	1	
Time Extensions Denied				1																			
Amendments	2		3	1	1		2	2		1													
Dentals				2						1													

**PLANNING BOARD FINAL PLAT APPROVALS**

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<b>Minor Subdivision</b>																							
Number of Plats	3	1	1	1	4	6	2	0	0	2	0	0	0	0	1	1	1	0	0	0	1	0	
Number of Lots	2	2	2	0	8	6	4	0	0	4	0	0	0	0	2	2	2*	0	0	0	0	2	0
<b>Major Subdivision</b>																							
Number of Plats	2	4	3	2	0	6	5	4	2	2	2	5	2	1	0	1	0	0	1	1	0	0	
Number of Lots	8	11	11	32	0	20	11	5	8	6	4	13	151	4	0	14	0	0	27	3	0	0	
Condominium Units/ NYS Section 278	5		85	30			147	92			16		147				56**						
Reapproval	2									3													
Final Subdivisions	4	8	3	1	2	2	7	15	14	13	9	16	20	17	8	8	7	8	7	5	8	4	0
Time Extensions Denied																							1

\* 2 lot commercial subdivision  
\*\* Pondview Commons

**PLANNING BOARD: SITE DEVELOPMENT PLAN APPROVALS**

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	
<u>Site Development Plans (SDP)</u>	3	2*	4	7	6	9	4	4	1	1	4	4	1	2	6	5	1	4	2	1	1	
<u>SDP Amendments</u>	7	9	3	2	2	3	1	1	1	2	3	1	2	2	9	15	6	6	0	1	1	
<u>SDP with Special Permit</u>	2		1	4	1	1	2	3	1	1		1	1	2	2	1	2	3	1	2	3	
<u>SDP TOTALS</u>	12	11	8	11	9	13	7	8	3	4	7	6	4	6	17	21	9	13	3	4	5	
<u>SDP Time Extensions</u>	2	3	2	3	4	5	7	5	2	1	1	0	0	1	1	1	1	0	5	4	6	
<u>SDP Time Extensions Denied</u>																						
<u>SDP Denials</u>			1																			
<u>Cell Towers (Co-Locate, Re-Cert, New)</u>																7	2		2	2	1	
<u>Solar Energy Systems SDP &amp; Special Permit</u>																					1	
<u>Zoning Code Amendment Recommendations</u>	2	3	2	3	4	1	3	2	2			1	0	1							1***	
<u>Wetland Permits</u>	2	1	4	4	4	5	2	3	2	1	1	2	1	2	1	1	0	5	0		2	
<u>Tree Removal Permits</u>												2	1	3	2	4	1	6	1	2	2	
<u>Steep Slope Permits</u>	2	4	4	2	4	5	1	2	1	1			1	2	2		0	2	1	2	2	
<u>Special Permits Renewals</u>	2		1		1		0	3		1	3		1	3					2	3		
<u>Special Permit Recommendations</u>									1**				0	0						1		
<u>Lot Line Adjustments</u>	4			3	2	2	0	1	1			2	3	2							2	
<u>Lot Line Adj. Time Extensions</u>												1	0	1								
<u>Performance Security Reductions</u>	1	3	2				0	1	1	1		2	2	1	1	1	1	1	2			
<u>Accessory Apartments</u>																				1	2	1
<u>Cluster Recommendations</u>							0	0					0	0								
<u>DEIS Scopes</u>			2		3		0	1	1	1			0	0								

\*Includes Jacobs Hill Village PYD 103 Apartments and 58 Condominiums

\*\*RRUSP Pondview Recommendation

\*\*\* RRUSP Amendment Recommendation to Town Board



Town Supervisor  
RICHARD H. BECKER, MD

Town Board Members  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

**TOWN OF CORTLANDT**  
**DEPARTMENT OF RECREATION AND CONSERVATION**

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Director  
KEN SHERMAN  
914-734-1058  
Deputy Director  
LESLEY POPKIN  
914-734-1057

February 1, 2024

To: Richard H. Becker, Town Supervisor  
Town Board Members  
Laroue Shatzkin, Town Clerk

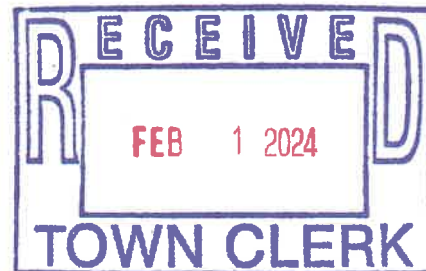
From: Ken Sherman, Director, Recreation & Conservation

Re: Annual Youth Attendance Report

Enclosed please find the Annual Town of Cortlandt Recreation Youth Attendance Report for 2023 compiled by Tim Fisher for the Westchester County Youth Bureau.

This report explains descriptions of all programs offered by the Town. It lists registration numbers, participation and a daily average.

P:\WINWORD\Janice\year end attendance report



## 2023 ANNUAL YOUTH PROGRAM ATTENDANCE REPORT

<u>Activity Courses</u>	<u>Part.</u> <u>2023</u>	<u>Sess.</u>	<u>Avg.</u>	<u>Part.</u> <u>2022</u>
<u>Basketball Clinic (Winter)</u> For 1 <sup>st</sup> & 2 <sup>nd</sup> graders. Designed to teach the basics of Basketball such as dribbling, passing & shooting	496	8	62	320
<u>Karate - (Winter/Spring/Summer/Fall)</u> A program to teach Tae Kwon Do (Korean) style of karate to 10-14 year olds. Teach self-awareness, confidence and physical fitness. Taught by qualified black belt instructor.	Not Held This Year			0
<u>Skyhawks Sports Programs (Spring/Fall)</u> This clinic is designed to teach the young child interested in playing soccer, basketball, volleyball or baseball fundamental ball control skills along with basic team play.	1,845	49	38	1980
<u>Swimming-Tiny Tot (Summer)</u> A unique program to introduce young children to swimming. A parent must enter pool with each child. Ages 1 and 2 years. Held at Springvale Inn Pool during school year, at Cook Pool in summer.	NOT HELD THIS YEAR			
<u>Tennis Instruction (Summer/Fall)</u> A program for children in ages 8 - 16. To introduce them to the basics of tennis. The class was held outdoors on C.J. Cook tennis courts in the summer.	74	6	12	144
<u>Youth Service (Year-Round)</u> Program designed to service youths in Cortlandt. State funded program offering a variety of activities for 11-21 yr. olds				
Youth Center	5,108	295	17	5,492
Courses & ASAP Leadership Club	50	1	50	32
Sports Activities	111	18	6	85
After School Programs (Fun Club)	569	31	18	426
Special Events	0	0	0	91
Trips	115	2	58	45
Open Gym	270	29	9	50
DJ Night & Dinner Programs	199	10	20	159
Canteens	941	93	10	146
After Camp Program	586	23	25	0
OASAS Programs-sport, lifeskills, violence	990	94	11	1,097
Rock Wall & Weight Training	1,989	297	7	788
Building Rentals	492	24	21	96



Activity Courses

<u>Part.</u> 2023	<u>Sess.</u>	<u>Avg.</u>	<u>Part.</u> 2022
----------------------	--------------	-------------	----------------------

Athletic Leagues & Teams

Basketball

A. Basketball League

Program runs from December thru March and is open to all Town youth between ages of 8-14. Practice sessions during weekday evenings, games on Saturday. League divided into Pee Wee (8-9), Cub (10-11) and Junior (12-14) divisions. Awards night at conclusion of program.

Tryouts**	128	4	32	120
Practice Sessions***	3,499	177	20	4,039
Games*	6,600	72	92	8,400
Awards Dinner	275	1	275	0
Clinic*	496	8	62	320

- \* 22/23 Season
- \*\* 22/23 Season
- \*\*\* 21/22 & 22/23 Season

B. Basketball Team - Traveling

A highly competitive traveling team for boys & girls in grades 7 & 8 competing against other northern Westchester basketball teams. Practices held twice a week, at night. Season from mid-September thru mid-March. Games played on weeknights and weekends. Coaches are volunteers.

Tryouts***	80	6	13	80
Practice Sessions **	1,023	82	12	823
Games*	1,605	39	41	1,155

3<sup>rd</sup> & 4<sup>th</sup> and 5<sup>th</sup> & 6<sup>th</sup> Grade Lacrosse League

Lacrosse League held in Spring. Play other teams in Westchester Putnam.

Tryouts	0	0	0	0
Practices	1,111	36	30	960
Games	810	18	45	900

Activity Courses

<u>Part.</u> <b>2023</b>	<u>Sess.</u>	<u>Avg.</u>	<u>Part.</u> <b>2022</b>
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Soccer League

For Town youths in grades 1-6, divided into Peewee, Midget, & Junior Divisions. Program run from April to June & September thru November in league Competition involving teams in both the Spring and Fall. Practices were held once or twice a week & games played on Sundays. Coaches are volunteers. Referees were provided by the Recreation Division. Awards Splash Party (Spring) and Awards Night (Fall) concluded each season.

Coaches/Meetings	NOT HELD THIS YEAR			--
Games	4,165	75	56	3,590
Practice	4,640	258	18	3,855
Awards Night/Splash Party	300	1	300	300
Tryouts	150	1	150	150

Travel Soccer (Fall/Spring)

Competitive soccer played in both the Spring and Fall. Current age groups include GU12, GU13 and BU11. Teams are entered in The East Hudson Youth Soccer League. Professional trainers are used to develop player ability.

Tryouts	150	1	150	150
Practice	4,737	272	17	3,090
Games	5,366	101	53	2,940

Swimming Team

A competitive Summer program for boys and girls ages 6-18. Children swim in the Northern Westchester Swim Conference. Practice was held 5 times per week once school ends, except on days there is a meet. Home meets were held at CJC Pool. Meets were held from July thru August.

Practice Sessions	1,512	27	56	1,653
League Meets	448	4	112	570

Activity Courses

Part.      Sess.      Avg.      Part.  
2023                      2022

Special Events Programs

<u>5K Road Race (Fall)</u> A community race for all levels of runners. The race starts And finishes at the scenic Hudson River Verplanck Park. Medals are awarded in various age groups for both men and women. There is a DJ and complimentary refreshments.	100	1	100	107
<u>Family Fun Day (Fall)</u> An afternoon of family fun the 2 <sup>nd</sup> weekend of September. An event run by volunteers with games, rides, food, bands and fireworks.	2,500	1	2,500	2,700
<u>Halloween Dog Parade (Fall)</u> A community event for all Cortlandt dog owners to dress their dogs in costumes and enjoy the afternoon at the Cortlandt Dog Park.	40	1	40	50
<u>Halloween Party (Fall) October 31, 2023</u> A Halloween Party was held for boys and girls in Elementary School held at the Cortlandt Community Center. Cable TV covered the event. Activities included games, entertainment by D.J. and refreshments were served.	250	1	250	250
<u>Winter Wonderland – December 9, 2023</u> An afternoon of family fun with rides, food and Christmas activities.	2,000	1	2,000	1,500
<u>Hob Goblin Costume Parade (Fall)</u> A Halloween costume parade for boys and girls ages 2-18 years, held at Cortlandt Town Center, Mohegan Lake. Trophies were awarded in 6 categories: (1) Most Creative, (2) Best Costume, (3) Funniest, (4) Scariest, (5) Best Halloween Theme and (6) Prettiest. A total of 60 trophies were awarded. The judging was done by volunteers from the Town Board and PRC Advisory Board.	200	1	200	200
<u>Egg Hunt (Spring)</u> Egg hunt for boys and girls ages 2 and up. Two groups for ages 2 – 5 year olds and 6 and older. Activities include pictures with Bunny, worksheets and plenty of egg and toys for the hunt.	400	1	400	300

Activity Courses

<u>Part.</u> 2023	<u>Sess.</u>	<u>Avg.</u>	<u>Part.</u> 2022
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Summer Camps/PlaygroundsBasketball Camp – Red Devils (Summer)

For Boys and Girls Grades 3-12. Learning game fundamentals held at various school in Hendrick Hudson.

450	5	90	300
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Cheerleading Camp- Grades 2 thru 7

1 week Instructional Camp to learn basic cheerleading skills – 5 days (2 ½ hrs. each day)

185	10	19	352
-----	----	----	-----

Day Camp (Grade K-4)

A rain-or-shine program in which bus transportation was provided. While attending the day camp, the children were involved in such programs as swimming, swim lessons, music, drama, arts & crafts, nature and related events. Taught by paid specialists in the field. Special events included camp show, day trips, Olympics, carnivals and parent day. The camp was open to Town of Cortlandt residents, male and female, 1<sup>st</sup> thru 4<sup>th</sup> grade and is run in (3) 2-week sessions, Mon. – Fri. 9am to 3:45pm held at the Charles J. Cook Park.

6,625	29	228	5,640
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Day Camp (Grade 5,6)

This rain or shine program is specifically designed for this grade level. The program offers such activities as waterslide, bowling, miniature golf, swimming and special trips. The program runs for three 2-week sessions, 7 hours per day, 5 days per week. Held at George Washington Elementary School. Busing is provided.

2,726	29	94	2,152
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Day Camp (Grades 7,8)

A rain or shine program for this grade level. This includes Programs such as bowling, miniature golf, swimming and special trips. The program runs for three 2-week sessions, 7 hrs. per day, 5 days per week. Held at Blue Mountain Middle School, busing is provided.

2,045	29	70	1,394
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Football Camp

Two – One week sessions held in July for youth grades 5<sup>th</sup> thru 12<sup>th</sup> grade at Hendrick Hudson High School.

0	0	0	0
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Activity Courses

	<u>Part.</u> <b>2023</b>	<u>Sess.</u>	<u>Avg.</u>	<u>Part.</u> <b>2022</b>
<u>Playgrounds</u> A 6-week summer program for boys and girls ages 5 and over, Monday thru Friday, 9 a.m. to 12:30 p.m., with local recreation on a limited basis at 2 locations: F.G. Lindsey and Westbrook Drive. Activities included arts and crafts, sports, music and special events.	737	27	27	525
<u>Soccer Day Camp</u> A 4-Day soccer program for boys and girls ages 7-14. The camp stressed individual skill practices, functional training, attacking and defensive principles. The program ran from 9:00 a.m. to 3:30 p.m. and was held rain or shine on the Frank G. Lindsey Elementary School soccer field and the dome.	200	4	50	180
<u>Summer Staff Orientations and Tests</u>				
A. Counselor written and questionnaire	45	1	45	45
B. Summer Staff Orientation	150	1	150	130
C. Parents Orientation	101	1	101	100
<u>Tennis Camp</u> Summer tennis program for boys and girls ages 5-8 & 9-14. One-week session at the beginning of July.	321	9	35	179
<u>Volleyball Camp</u> One week program for girls, 12-17 yrs. of age at Hendrick Hudson High School gym in the evenings in July.	0	0	0	80
<u>Supervised Free Play Activities:</u>				
<u>Basketball Free Play Program</u> Designed for youths ages 8-14 who were not involved in organized basketball league play. Two-hour sessions were held at Furnace Woods School during Saturday mornings in January, February and March. Recreation staff supervised program.	110	8	14	125

Activity Courses

Part.    Sess.    Avg.    Part.  
2023                      2022

Canteens

Westbrook Community Center

Program held year-round on Wednesday and Friday evenings for youth in grades 6 and up. Supervised recreational activities including games and sports were provided for approximately 2 ½ hours per evening.

941            93            10            146

Swimming Facility

Charles J. Cook Memorial Pool – Open from June 5<sup>th</sup> until Labor Day, Monday thru Sunday, 10:45am – dusk

17,520    84            208            25,259

Mini Golf Course-Opened Spring of 2019, 9-hole miniature golf course, each hole has a Town inspired feature. Course is open to both pool users and the general public. Open Spring, summer & fall – weather permitting.

3,689            74            50            4,100

Other Programs

Nor-West

Special recreation for special populations. Nor-West Regional Special Services is designed to provide recreation and leisure counseling services to those individuals within the community whose mental, physical and/or emotional conditions require specialized recreation services to meet their special needs. Program activities include adapted physical education and team sports, outdoor education, arts & crafts, art therapy movement education, music and rhythm training, swimming, bowling, movies, field trips and social programs.

790            104            8            242

Youth Employment Service

Program designed to find employment for capable and eager high school youths. Locations at two local high schools (Hendrick Hudson H.S. & Walter Panas H.S.). Five days per week during the year.

8,064            365            22            6,610

Skate Park

Aggressive skate park facility open year round. Open weekdays from 2 pm – dusk and weekends 10 am – dusk, during the school year. Summer hours are from 9 am – 7 pm.

NOT HELD THIS YEAR    ---

The Game Café at the CUE

This program is offered to all high school students who are  
A town resident. It is open every Friday & Saturday evening  
from 7:30pm – 11:30pm located in the Cortlandt Town Center  
behind the movie theater. Students can enjoy ping pong, pool,  
X-box, Nitendo Switch, board games, cable TV and free Wi-Fi.  
Drinks and snacks are for sale at reasonable prices and there is  
Even a charging station for devices.

0 0 0 0



**TOWN OF CORTLANDT**  
**DEPARTMENT OF RECREATION AND CONSERVATION**



**Town Supervisor**  
 RICHARD H. BECKER, MD

**Town Board Members**  
 JAMES F. CREIGHTON  
 CRISTIN JACOBY  
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**Director**  
 KEN SHERMAN  
 914-734-1058  
**Deputy Director**  
 LESLEY POPKIN  
 914-734-1057

January 17, 2024

TO: Supervisor Richard H. Becker

RE: ATTENDANCE - REGISTRATION - RECREATION

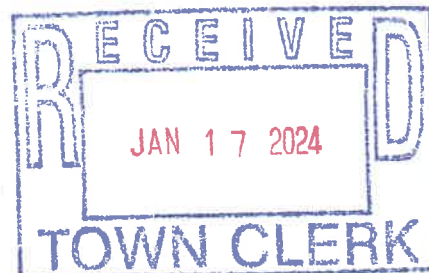
Attached for your information are various reports compiled by the Cortlandt Recreation Division.

1. Indicates the total monthly attendance in our programs beginning January 2014.
2. Provides a detailed attendance report for our YOUTH recreation programs conducted during the month of December 2023.
3. Provides a detailed attendance report for our ADULT recreation programs conducted during the month of December 2023.
4. The summary sheet analyzes the figures reported and explains the reasons why there was an increase or decrease in attendance.

Sincerely,

**Kenneth Sherman**  
 Director, Recreation & Conservation

attend/cover-jl





MONTHLY ATTENDANCE REPORT

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	10,382	10,931	9,159	8,329	10,343	10,193	9,309	727	6,026	2,016
FEBRUARY	10,663	10,286	10,045	9,166	9,179	9,061	10,044	948	6,334	7,396
MARCH	9,210	6,559	7,620	6,787	6,087	7,046	3,500	1,092	4,420	6,163
APRIL	8,846	10,593	12,792	9,437	7,699	8,448	8,027	3,708	2,392	11,347
MAY	13,893	16,210	14,267	15,092	12,887	11,480	110	8,696	8,755	10,951
JUNE	17,252	15,038	18,065	18,196	15,840	12,541	54	13,769	10,754	12,700
JULY	39,148	37,604	21,151	31,056	29,060	38,686	3,003	20,742	29,166	33,781
AUGUST	15,939	18,773	16,242	14,485	14,944	17,904	5,196	10,445	14,751	14,322
SEPTEMBER	12,197	13,111	10,614	9,449	9,208	8,968	5,391	8,000	10,001	10,731
OCTOBER	16,452	16,108	15,129	12,515	13,401	12,183	7,237	10,056	10,899	18,401
NOVEMBER	9,074	8,502	7,764	7,645	6,793	7,084	1,866	4,441	6,601	7,032
DECEMBER	3,926	4,120	4,109	4,047	3,765	3,575	720	3,161	4,457	4,412
TOTAL	166,982	167,835	146,957	146,204	139,206	147,169	54,457	85,785	114,556	139,252

## TOWN OF CORTLAND RECREATION

## MONTHLY ATTENDANCE REPORT

## YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Dec. '23	Dec. '23	Dec. '22	Dec. '22	Dec. '23-Dec. '22	Average
Art Explorers					0	#DIV/0!
Art Quest					0	#DIV/0!
Babysitting Skills					0	#DIV/0!
Baseball Camp					0	#DIV/0!
Baseball - Travel Tryout					0	#DIV/0!
Baseball - Travel Practice					0	#DIV/0!
Baseball - Travel Games					0	#DIV/0!
Basketball - Travel Scrimmage					0	#DIV/0!
Basketball - Travel Team Games - Boys	9	405	7	315	90	45
Basketball - Travel Team Tryouts - Boys					0	#DIV/0!
Basketball - Travel Team Boys Prac.	9	90	9	120	-30	13.333333
Basketball - Girls Travel Team Game	1	45	3	105	-60	35
Basketball - Girls Travel Team Tryouts					0	#DIV/0!
Basketball - Girls Travel Team Prac.	3	30	4	40	-10	10
Basketball - League Meetings					0	#DIV/0!
Basketball - Midget Girls Games					0	#DIV/0!
Basketball - Midget Girls Practice	12	208	6	156	52	26
Basketball - Midget Girls Tryouts					0	#DIV/0!
Basketball - Pee Wee Games					0	#DIV/0!
Basketball - Pee Wee Practice	12	312	13	351	-39	27
Basketball - Pee Wee Tryouts					0	#DIV/0!
Basketball - Cub Boys Games					0	#DIV/0!
Basketball - Cub Boys Practice	12	288	10	228	60	22.8
Basketball - Cub Boys Tryouts					0	#DIV/0!
Basketball - Jr Boys Games					0	#DIV/0!
Basketball - Jr Boys Practice					0	#DIV/0!
Basketball - Jr Boys Tryouts					0	#DIV/0!
Basketball - Cub Girls Games					0	#DIV/0!
Basketball - Cub Girls Tryouts					0	#DIV/0!
Basketball - Cub Girls Practice	12	208	6	144	64	24
Basketball Camp - Sailors					0	#DIV/0!
Basketball - Jr. Girls Games					0	#DIV/0!
Basketball - Jr. Girls Practice					0	#DIV/0!
Basketball - Jr. Girls Tryouts					0	#DIV/0!
Basketball-9th/10th-Practice					0	#DIV/0!
Basketball-9th/10th-Games					0	#DIV/0!
Basketball-11th/12th-Practice					0	#DIV/0!
Basketball - Free Play FGL					0	#DIV/0!
Basketball - Free Play FWS					0	#DIV/0!
Basketball - Free Play 6-10 grade-Winter					0	#DIV/0!
Basketball - Free Play 3-5 grade-Winter					0	#DIV/0!
Basketball Clinic (1st & 2nd Graders)					0	#DIV/0!
Basketball Camp - Derek					0	#DIV/0!
Basketball Camp - Red Devil					0	#DIV/0!
Basketball - Dinners					0	#DIV/0!
Bowling - After School			3	12	-12	4
Bowling - Bumper Bowl			3	12	-12	4
Cheerleading Camp					0	#DIV/0!
CPR/ for Prof. Rescuer					0	#DIV/0!
Parents Night (Camp)					0	#DIV/0!
Camp Orientation					0	#DIV/0!
C.I.T. Seminar					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION**

**MONTHLY ATTENDANCE REPORT**

**YOUTH ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Dec. '23	Dec. '23	Dec. '22	Dec. '22	Dec. '23-Dec. '22	Average
Day Camp (1-4)					0	#DIV/0!
Day Camp (7,8)					0	#DIV/0!
Day Camp (5,6)					0	#DIV/0!
Day Camp - Day Play					0	#DIV/0!
Environ. Prog.-mommy, daddy & me					0	#DIV/0!
Environ. Prog.-Hidden Signs of Animals					0	#DIV/0!
Environ. Prog.-Pond Study					0	#DIV/0!
Environ. Prog.-Things, creep crawl & fly					0	#DIV/0!
Environ. Prog.-Trailblazers					0	#DIV/0!
Explorers					0	#DIV/0!
First Aid					0	#DIV/0!
Football - Clinic - Flag					0	#DIV/0!
Football - Punt, Pass & Kick					0	#DIV/0!
Football Coaches Meeting					0	#DIV/0!
Football Tryouts - Juniors					0	#DIV/0!
Football Tryouts - Seniors					0	#DIV/0!
Football League - Games					0	#DIV/0!
Football League - Practice					0	#DIV/0!
Football League - Uniforms					0	#DIV/0!
Football - Cranberry Bowl-Coach Wolff					0	#DIV/0!
Football - Dinner					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Halloween - Parade					0	#DIV/0!
Halloween - Party					0	#DIV/0!
Ice Skating Rink	8	295	34	776	-481	22.823529
Inline Skating Lessons					0	#DIV/0!
Junior Explorers					0	#DIV/0!
Karate					0	#DIV/0!
Karate-Advanced					0	#DIV/0!
Lacrosse Camp					0	#DIV/0!
Lacrosse Clinic					0	#DIV/0!
Lacrosse 5&6 Grade Team					0	#DIV/0!
Lacrosse Elem. League Practice					0	#DIV/0!
Lacrosse Elem. League Games					0	#DIV/0!
Lacrosse League - Summer League					0	#DIV/0!
Lacrosse League - Tryouts					0	#DIV/0!
Lacrosse Intramurals					0	#DIV/0!
Learn to Skateboard					0	#DIV/0!
Lego-Oh!					0	#DIV/0!
Lifeguard Test					0	#DIV/0!
Lifeguard Training					0	#DIV/0!
Mad Science					0	#DIV/0!
Moms & Toddlin Tots					0	#DIV/0!
Movie Night					0	#DIV/0!
Mini-Multi Sports Camp					0	#DIV/0!
Multi Sports Camp					0	#DIV/0!
Music, Movement & Crafts					0	#DIV/0!
Nor-West	9	53			53	#DIV/0!
National Youth Sports Coaches - Clinic					0	#DIV/0!
Painting/Drawing					0	#DIV/0!
Piano					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION**

**MONTHLY ATTENDANCE REPORT**

**YOUTH ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Dec. '23	Dec. '23	Dec. '22	Dec. '22	Dec. '23-Dec. '22	Average
Playgrounds - FG Lindsey					0	#DIV/0!
Playgrounds - Westbrook Drive					0	#DIV/0!
Playtime					0	#DIV/0!
Sailor Fitness					0	#DIV/0!
Sailor Softball Camp					0	#DIV/0!
Soccer Camp					0	#DIV/0!
Soccer Clinic 1st Grade					0	#DIV/0!
Soccer Clinic					0	#DIV/0!
Soccer Draft/Coaches Meeting					0	#DIV/0!
Soccer League - Evaluations					0	#DIV/0!
Soccer League - Midget Games - Boys					0	#DIV/0!
Soccer League - Midget Games - Girls					0	#DIV/0!
Soccer League - Junior Games - Boys					0	#DIV/0!
Soccer League - Junior Games - Girls					0	#DIV/0!
Soccer League - Pee Wee Games - Boys					0	#DIV/0!
Soccer League - Pee Wee Games - Girls					0	#DIV/0!
Soccer League - Midget Prac. - Boys					0	#DIV/0!
Soccer League - Midget Prac. - Girls					0	#DIV/0!
Soccer League - Junior Prac. - Boys					0	#DIV/0!
Soccer League - Junior Prac. - Girls					0	#DIV/0!
Soccer League - Pee Wee Prac. - Boys					0	#DIV/0!
Soccer League - Pee Wee Prac. - Girls					0	#DIV/0!
Soccer - Awards Night					0	#DIV/0!
Soccer - Parent & Me					0	#DIV/0!
Soccer Travel Tryouts					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Games - U9 Boys					0	#DIV/0!
Soccer Travel Games - U10 Boys					0	#DIV/0!
Soccer Travel Games - U11 Boys					0	#DIV/0!
Soccer Travel Games - U12 Boys					0	#DIV/0!
Soccer Travel Games - U13 Boys					0	#DIV/0!
Soccer Travel Games - U14 Boys					0	#DIV/0!
Soccer Travel Games - U15 Boys					0	#DIV/0!
Soccer Travel Games - U11 Girls					0	#DIV/0!
Soccer Travel Games - U12 Girls					0	#DIV/0!
Soccer Travel Games - U13 Girls					0	#DIV/0!
Soccer Travel Games - U14 Girls					0	#DIV/0!
Soccer Travel Meetings					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Practice - U9 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Boys					0	#DIV/0!
Soccer Travel Practice - U12 Boys					0	#DIV/0!
Soccer Travel Practice - U13 Boys					0	#DIV/0!
Soccer Travel Practice - U14 Boys					0	#DIV/0!
Soccer Travel Practice - U15 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Girls					0	#DIV/0!
Soccer Travel Practice - U12 Girls					0	#DIV/0!
Soccer Travel Practice - U13 Girls					0	#DIV/0!
Soccer Travel Practice - U14 Girls					0	#DIV/0!
Sports Squirts					0	#DIV/0!
Super Hero Camp					0	#DIV/0!
Swim - Competitive Swim Clinic					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION**

**MONTHLY ATTENDACE REPORT**

**YOUTH ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Dec. '23	Dec. '23	Dec. '22	Dec. '22	Dec. '23-Dec. '22	Average
Swim Instruction - 1,2,3	3	126	6	100	26	16.666667
Swim - Cook Staff Orientation					0	#DIV/0!
Swim - PreSchool					0	#DIV/0!
Swim - Tiny Tot					0	#DIV/0!
Swim Team - Party					0	#DIV/0!
Swim Team - Swim Practice					0	#DIV/0!
Swim Team - Dive Practice					0	#DIV/0!
Swim Team - Dive Meet					0	#DIV/0!
Swim Team - Swim Meet					0	#DIV/0!
Swim & Dive Orientation					0	#DIV/0!
Swim & Dive Pictures					0	#DIV/0!
Swim Instr.-Registration-CJC					0	#DIV/0!
Swim Instr.-CJC Camp					0	#DIV/0!
Swim Instr.-Croton					0	#DIV/0!
Tennis Camp - 5-8 year olds					0	#DIV/0!
Tennis Camp - 9-14 year olds					0	#DIV/0!
Tennis Camp - Advanced					0	#DIV/0!
Tennis Camp - Jr. Aces					0	#DIV/0!
Tennis Camp - Mini Mites					0	#DIV/0!
Tennis Instruction - Premier					0	#DIV/0!
Tennis Instruction - Youth Indoor					0	#DIV/0!
Tennis Instruction - Youth Outdoor					0	#DIV/0!
Town Hall Tours					0	#DIV/0!
Track Meet					0	#DIV/0!
VolleyBall Camp - 3 camps					0	#DIV/0!
Volleyball Development					0	#DIV/0!
Youth Employment- Hen Hud	31	313	31	263	50	8.483871
Youth Employment - Walter Panas	31	373	31	312	61	10.064516
Youth Center	21	373	24	543	-170	22.625
YCS - Meet Santa & Holiday Performance					0	#DIV/0!
YCS - Canteens	8	49	9	61	-12	6.777778
YCS - Courses & Trips	1	65	1	45	20	45
YCS - Game Café at the CUE					0	#DIV/0!
YCS - Ice Skating	5	110			110	#DIV/0!
YCS - 5th Grade Fun Club After School					0	#DIV/0!
YCS - Rock Wall & Weight Training	21	105	20	110	-5	5.5
YCS - Too Good for Violence-6th grade					0	#DIV/0!
YCS - Too Good for Violence-7th grade					0	#DIV/0!
YCS - Too Good for Violence- friendsgiving					0	#DIV/0!
YCS - Special Event Programs					0	#DIV/0!
YCS - Sports Activities	1	10			10	#DIV/0!
YCS - Life Skills Middle School Program					0	#DIV/0!
YCS - DJ Nights, Karaoke, YC Got Talent	2	44	1	13	31	13
YCS - Open Gym	2	21	4	23	-2	5.75
YCS - Gaming for Senior Citizens	4	0	3	0	0	0
YCS - Zoom Courses					0	#DIV/0!
YCS - Healthy Snack Club					0	#DIV/0!
YCS - Birthday Parties/Rental	3	85	2	60	25	30
<b>Total</b>	<b>220</b>	<b>3608</b>	<b>230</b>	<b>3789</b>	<b>-181</b>	<b>59.201923</b>

## TOWN OF CORTLAND RECREATION

## MONTHLY ATTENDANCE REPORT

## ADULT ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Dec. '23	Dec. '23	Dec. '22	Dec. '22	Dec. '23-Dec. '22	Average
Awareness Through Movement					0	#DIV/0!
Badminton	1	14	2	26	-12	13
Basketball - 30 & Older	3	57			57	#DIV/0!
Basketball - 18 & Older	3	71			71	#DIV/0!
Boating & Seamanship					0	#DIV/0!
Body Sculpting					0	#DIV/0!
Choosing a College Major					0	#DIV/0!
CPR Review					0	#DIV/0!
CPR/AED for the Professional Rescuer					0	#DIV/0!
Defensive Driving					0	#DIV/0!
Environmental Programs					0	#DIV/0!
Exertone - Mon./Wed.					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf Outing					0	#DIV/0!
Golf Instruction					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Healthy Nutrition					0	#DIV/0!
International Folk Dance					0	#DIV/0!
Introduction to Japanese					0	#DIV/0!
Karate-Advanced					0	#DIV/0!
Karate	4	32	4	40	-8	10
Kick Boxing					0	#DIV/0!
Light Saber Training					0	#DIV/0!
Navigating College Admission Process					0	#DIV/0!
Navigating College Financial Aid Process					0	#DIV/0!
Nor-West	15	448			448	#DIV/0!
Oxygen Administration					0	#DIV/0!
Piano					0	#DIV/0!
Pickleball					0	#DIV/0!
Pilates					0	#DIV/0!
Run, Jog, Walk					0	#DIV/0!
Soccer-Referee Course					0	#DIV/0!
Softball League - Meeting					0	#DIV/0!
Softball League - Umpires Meeting					0	#DIV/0!
Softball - Men Fall Arc Ball					0	#DIV/0!
Softball - Men's Games					0	#DIV/0!
Softball - Mens/Tournament					0	#DIV/0!
Softball - Women's Games					0	#DIV/0!
Special Events/Supervisor					0	#DIV/0!
Summer Staff - Directors Meeting					0	#DIV/0!
Swim - Adult Beginner					0	#DIV/0!
Swim Facilities - CJC					0	#DIV/0!
Swordsmanship	1	16	1	11	5	11
Tai Chi					0	#DIV/0!
Tai-Kwon-Do					0	#DIV/0!
Tennis Instruction-Premier					0	#DIV/0!
Tennis Team (Men's League)					0	#DIV/0!
Tennis Team (Women's League)					0	#DIV/0!
Track & Field Meets					0	#DIV/0!
Volleyball - Co-Ed					0	#DIV/0!
Volleyball - Adv.					0	#DIV/0!
Water for a City					0	#DIV/0!
Yoga - Gentle	2	26				
Yoga - Lite	2	22	3	51	-29	17
Yoga 2.0	2	34	3	57	-23	19
Yoga Anyone					0	#DIV/0!
Yoga-Core & Stretch	2	32	3	42	-10	14
Woga	4	52	6	66	-14	11
<b>TOTAL</b>	<b>39</b>	<b>804</b>	<b>22</b>	<b>293</b>	<b>511</b>	<b>13.318182</b>

ATTENDANCE - FIGURE COMPARISONS

Dec-23

2023 4,412

2022 4,082

DIFFERENCE 330

PRINCIPLE PROGRAMS AFFECTING DECREASE IN PROGRAM ATTENDANCE		
basketball-girls travel team games	2 less sessions held	-60
ice skating rink	26 less sessions held	-481
youth center	3 less sessions held	-170
PRINCIPLE PROGRAM AFFECTING INCREASE IN PROGRAM ATTENDANCE		
basketball-midget girls practice	6 additional sessions held	52
basketball-cub boys practice	2 additional sessions held	60
basketball-cub girls practice	6 additional sessions held	64
nonwest-youth	not held in 2022	53
Youth Employment-Hen Hud	increase in program participation	50
Youth Employment-Panas	increase in program participation	61
YCS - ice skating	not held in 2022	110
Basketball-30 & older	not held in 2022	57
Basketball-18 & older	not held in 2022	71
Norwest-adult	not held in 2022	448

TOTAL

-711

TOTAL 1026



Town Supervisor  
RICHARD H. BECKER, MD

Town Board Members  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

**TOWN OF CORTLANDT**  
**DEPARTMENT OF RECREATION AND CONSERVATION**  
**OFFICE FOR SENIOR SERVICES**

MURIEL H. MORABITO COMMUNITY CENTER  
29 WESTBROOK DRIVE  
CORTLANDT MANOR, NY 10567  
MAIN PHONE: 914-528-1572  
FAX: 914-528-1585  
[www.townofcortlandt.com/seniors](http://www.townofcortlandt.com/seniors)



DAWN J. MAHONEY  
Director  
OFFICE FOR SENIOR SERVICES  
DAWNM@TOWNOFCORTLANDT.COM

January 31, 2024

To: Town Clerk Laroue Rose Shatzkin

Re: Senior Citizen Monthly Attendance

Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of January, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

Sincerely,

  
Dawn Mahoney  
Director of Senior Services

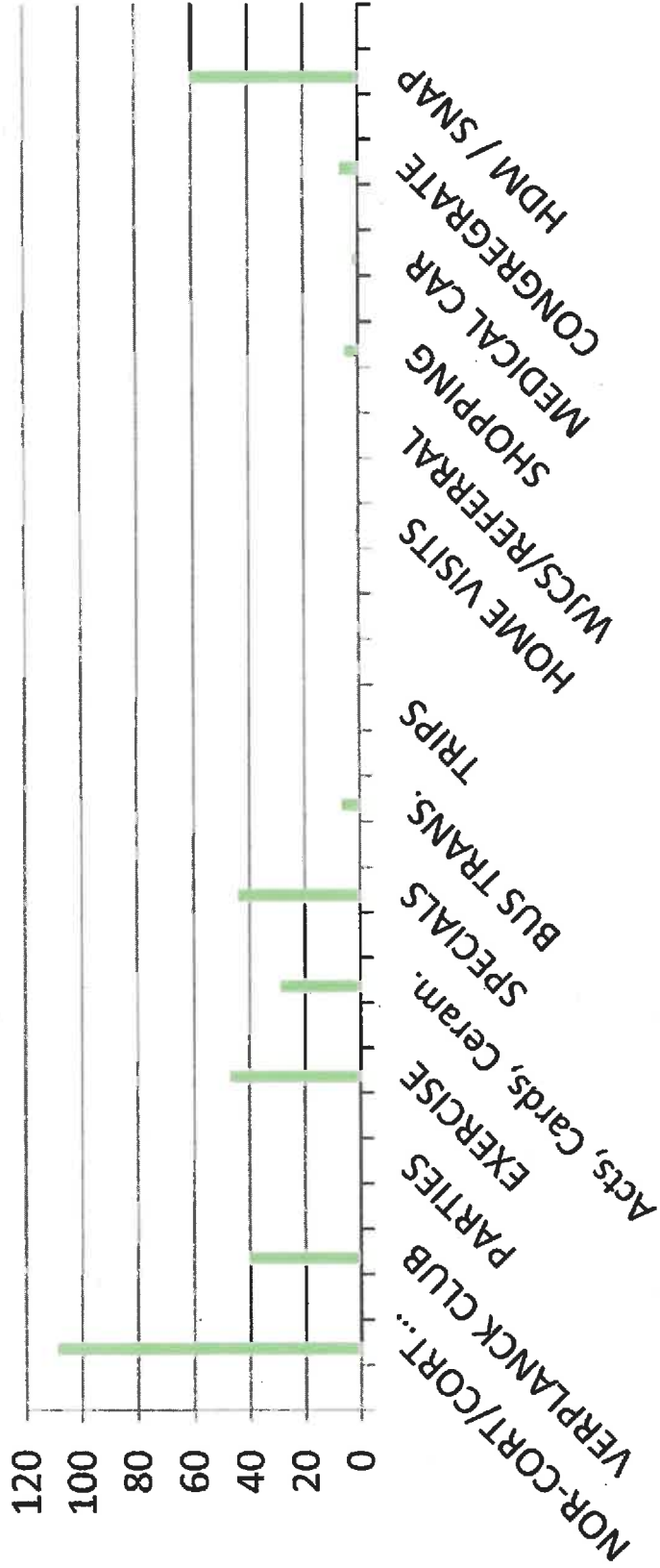




2024-JANUARY

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	4	437	109.25
VERPLANCK CLUB	4	161	40.25
PARTIES	n/a	n/a	n/a
EXERCISE	11	521	47.36
Acts, Cards, Ceram.	11	320	29.1
SPECIALS	11	487	44.27
BUS TRANS.	6	60	6.6
TRIPS	n/a	n/a	n/a
HOME VISITS	3	3	1
WJCS/REFERRAL	21	100	4.76
SHOPPING	5	25	5
MEDICAL CAR	16	34	2.13
CONGREGATE	19	126	6.63
HDM / SNAP	19	1147	60.37

# Senior Citizen Activities for January 2024



**Senior Citizen Clubs:**

We had 4 large club meetings this month with an average of 109 in attendance at each. Verplanck Seniors continue to meet at the Schoolhouse each week.

**Nutrition Program:**

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. January yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.


**Other Services:**

I've attached our monthly January calendar so you can reference all the other offerings at the Center. In addition, to our regularly scheduled programs, we had a Women's Self Defense Class, a Travelogue Series on Italy, and a Drawing Class with Charcoal. This winter we packed the days with activities. The senior participants are thoroughly enjoying.

# TOWN OF CORTLANDT - The Golden Connection

January 2024

29 Westbrock Dr.  
Cortlandt Manor  
(914) 528-1572

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>1 CENTER CLOSED</b></p>	<p><b>2 NO NOR-CORT/CORTLANDT MEETING</b></p>	<p><b>3 Men's Discussion Group 12:00pm</b> <b>Drop In Pickleball 1:00 -3:00pm</b></p>	<p><b>4 Chair Yoga 10:30am</b> Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg. 10am @Schoolhouse</p>	<p><b>5 Low Impact 10:15am</b> Zumba 12:15pm Pizza &amp; Movie 1:00pm "About My Father"</p>
<p><b>8 Line Dancing 10:30am-11:30am</b> Coffee Hour 12:00pm Shopping Trip to Uncle G's and Trader Joe's</p>	<p><b>9 Nor-Cort/Cortlandt Meeting</b> 10:30am Lunch Bingo</p>	<p><b>10 Special Chair Yoga</b> 10:00am - 11:00am Self-Defense with Go-No Sen - 2 Sessions 11:30am-12:30pm &amp; 1:30pm - 2:30pm Men's Discussion Group 12:00pm <b>NO PICKLEBALL</b></p>	<p><b>11 NO CHAIR YOGA</b> Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg. 10am @Schoolhouse</p>	<p><b>12 Low Impact 10:15am</b> Bereavement Group 12 Noon Zumba 12:15pm</p>
<p><b>15 CENTER CLOSED</b></p>	<p><b>16 Nor-Cort/Cortlandt Meeting</b> 10:30am Lunch Bingo</p>	<p><b>17 Special Chair Yoga</b> 10:00am - 11:00am Men's Discussion Group 12:00pm Drop In Pickleball 1:00-3:00pm</p>	<p><b>18 NO CHAIR YOGA</b> Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Trip Lottery/Deadline NYC Musical Verplanck Mtg. 10am @Schoolhouse</p>	<p><b>19 Low Impact 10:15am</b> Zumba 12:15pm Salsa w/Suzi 1:15 - 2:00pm</p>
<p><b>22 Line Dancing 10:30am-11:30am</b> Coffee Hour 12:00pm Drawing Class 12:00pm-3:00pm</p>	<p><b>23 Nor-Cort/Cortlandt Meeting</b> 10:30am w/Health for Life Information Session Lunch Bingo</p>	<p><b>24 Special Chair Yoga</b> 10:00am - 11:00am Men's Discussion Group 12:00pm Drop In Pickleball 1:00-3:00pm</p>	<p><b>25 Chair Yoga 10:30am</b> Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg. 10am @Schoolhouse</p>	<p><b>26 Low Impact 10:15am</b> Zumba 12:15pm Travel Series - Greece 1:00 - 2:30pm</p>
<p><b>29 Line Dancing 10:30am-11:30am</b> Coffee Hour 12:00pm Drawing Class 12:00pm-3:00pm</p>	<p><b>30 Nor-Cort/Cortlandt Meeting</b> 10:30am Lunch <b>Big Bingo 12:30 pm</b></p>	<p><b>31 Special Chair Yoga</b> 10:00am - 11:00am Men's Discussion Group 12:00pm Swing Dance 1:30pm-3:00pm NO Pickleball Veterans Meeting - TBA</p>	<p><b>NOTICE: CALENDARS SUBJECT TO CHANGE WITHOUT PRIOR NOTICE!</b></p>	<p><b>Program Information on Reverse Side!</b></p> 

# TOWN OF CORTLANDT

## SCHEDULE OF EVENTS

**Pizza & Movie:** Friday, January 5th at 1:00pm. "About My Father" starring Sebastian Maniscalco, Robert DeNiro, Kim Cattral, Leslie Bibb. A man's fiancée encourages him and his father to spend the weekend with her wealthy and exceedingly eccentric family. The gathering soon develops into a cultural clash, allowing father and son to discover the true meaning of family. \$5.00 includes pizza, beverage and dessert. Must pre-register no later than 1 week prior with payment.

**Big Bingo:** Tuesday, January 30th at 12:30pm. Entrance fee is \$7.00, paid in advance, includes card for each game. Additional cards, daubers and bonus games will be available for purchase. Pre-registration with payment is required to reserve your spot.

**Women's Self Defense with Go No Sell:** Wednesday, January 10th at 11:30am -12:30pm and 1:30pm - 2:30pm. Uplift your inner strength with Adam Gauley, the empowering force behind woman's self-defense. Class is filled so check w/office to see your registered time slot. You must come at your designated time.

**"A Beautiful Noise" the Neil Diamond Musical, NYC Theater Trip April 3, 2024 with lunch @Tony DiNapoli, \$191.00. Lottery Deadline - January 18th. Broadway tickets have to be bought and paid for by February 5th**

**\*\*Balance of Trips will be published late January or early February.**

**Charcoal and Pastel Portraiture:** Mondays, January 22 and 29, February 5, 12, 25 and March 4 (6 Sessions). Pastels are not wimpy! While the word conjures soft and grayed colors, pastel paintings can be exceptionally vibrant and exciting. In this 6 week class with 3 hour sessions, we will focus on refining drawing skills and then adding color to the mix. At the end of class, you will have a striking image, using photographic reference or a model. Class includes Creating/ choosing, a reference photo, lighting for photography or life models. Portraiture through the ages and artists to study. Basic anatomy and drawing fundamentals for portraiture. Materials to create the portrait and how to use them. Processes: Beginning and Refining. Demonstrations to show as well as tell. At-easel (or board) instruction and tips. Group critiques. How to store and frame your artwork. Materials will be included and a resource list with links will be supplied. Fee - \$100. Pre-register, with payment is required to reserve your spot.

# "GOLDEN CONNECTION"

**SPECIAL CHAIR YOGA:** Starts Wednesday, January 10th. Mindful Movement & Wellness for Your Inner Being. Sessions will include: gentle mindful movement, followed by sound bath and sealing the practice with aromatherapy offering. Cost \$10.00 for 4 Sessions. Must pre-register w/payment no later than one week prior to class. Must have 15 participants to run class.

**SALSA W/SUZU:** Brush up on or learn your favorite Latin dance styles including salsa, rumba, merengue, and cha-cha. Once a month starting on Friday, January 19th from 1:15-2:00pm.

**NEW - TRAVEL LOG SERIES:** Friday, January 26, Greece. 1:00-3:00pm, cost \$2.00  
Friday, February 23, Italy 1:00-3:00pm, cost \$2.00

Chase away the winter blues as we watch a short travelogue on Greece, Italy and others, then enjoy a tasty treat for that country. Pre-register no later than 1 week prior w/payment.

**SWING DANCE:** Instructor Cameron Kelly will teach the steps to various types of dance in the first half of the class. The 2nd half just dance and have fun. Wednesdays, once a month starting Wednesday, January 31st from 1:30 - 3:00pm.

**COMING IN FEBRUARY: Pickleball for Beginners with Paul**  
Join us to learn the basics of Pickleball. These sessions are for beginners or anyone who needs a refresher on the basics. These sessions will cover fundamental shots like the serve, return, ground stroke and volley. You'll also learn all about the non-volley zone or "kitchen" defense, basic strategy and more. At the end of class you'll walk away with a solid foundation in the rules and how to play and be able to confidently join open play sessions. Starting Wednesday, February 7th from 9:00 - 10:30am or 10:30 - 12:00pm. (Four Sessions, \$20.00) Sign up with payment and choose a time slot. Class is limited to first 10 people.

**SENIOR CRAFT AFTERNOON:** Join Cherie from Hendrick Hudson Library, here at the Center on Wednesday, February 7th from 12:00-2:00pm for a fun afternoon creating crafts and memories. Free, register in advance.

**If the Labeland School District is Delayed Center are Canceled. Announcements of School Closing & Delays are on: WJL NA 1420 & WHUD 190.7 or Closed for the day. All Senior Programs and Transportation Services at the Community and scroll bar of Channel 12 & Channel 4 NBC News!**



**RICHARD H. BECKER**  
Town Supervisor

# TOWN OF CORTLANDT

Purchasing Department  
Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
914-734-1046

**Town Board Members**  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

**Purchasing Director**  
Jennifer Glasheen

## *PURCHASING DEPARTMENT*

### *REPORT TO THE TOWN BOARD*

*MONTH OF JANUARY 2024*

<b><i>PURCHASE ORDERS PROCESSED</i></b>	<b>232</b>
<b><i>APPROXIMATE PURCHASING VOLUME</i></b>	<b>\$286,146</b>
<b><i>AWARDED BIDS/RFP</i></b>	

***RFB #23-15 Meter Replacement - Town-wide Awarded***

***RFB#24-01 Cook Pool – Will be awarded this month.***

***RFB#20-02 Electrical Services – Renewal Month to Month through 4/30/2024***

### ***SCHEDULED BIDS/RFP'S***

***RFB#24-02 Grass Cutting Scheduled 2/22/24 Opening***

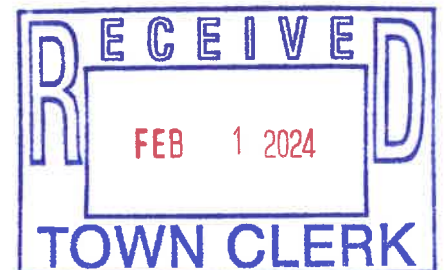
***RFB#24-03 Garage Door Replacement -DES -Scheduled for 2/21/2024***

***RFB#24-04 Coach Bus Transportation – Senior Trips -Scheduled for 2/27/2024***

***RFB#24-05 Hardware Supplies – Scheduled for 2/28/2024***

***RFB#24-06 Equipment Services – Scheduled for 2/29/2024***

***RFB#24-07 Emergency Tree Work – Scheduled for 2/29/2024***



*Respectfully yours,*

*Jennifer Glasheen*

*Jennifer S. Glasheen*  
*Director of Purchasing*





# TOWN OF CORTLANDT

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
Main #: 914-734-1030

DEBRA A CARTER  
RECEIVER OF TAXES

February 1, 2024

Honorable Richard Becker  
Supervisor, Town of Cortlandt  
Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567

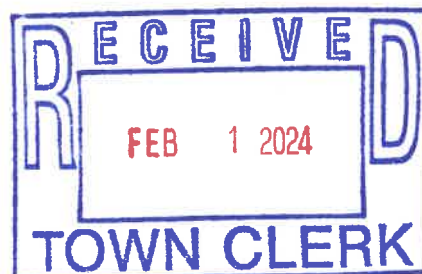
Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of January 2024.

Sincerely,

Debra A Carter

Receiver of Taxer







Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	marriage license	7	122.50
	TOWN CLERK FEES	Birth Certificates	90	900.00
		Carting License	14	3,500.00
		Death Certificates	527	5,270.00
		Dog Release Fee	1	25.00
		EZPass	2	50.00
		FOIL	1	20.00
		Marriage Copy	14	140.00
			<b>Sub-Total:</b>	<b>\$10,027.50</b>
A2544	Dog Licensing	Female, Spayed	12	108.00
		Female, Unspayed	1	15.00
		Male, Neutered	26	234.00
		Male, Unneutered	5	75.00
			<b>Sub-Total:</b>	<b>\$432.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$10,459.50</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				56.00
Amount paid to: Nystatedept. For Marriage Lic.				157.50
<b>Total State, County &amp; Local Revenues:</b>		<b>\$10,673.00</b>	<b>Total Non-Local Revenues:</b>	
			<b>\$213.50</b>	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laroue Rose Shatzkin, Town Clerk, Town of Cortlandt, during the period stated above, in connection with my office, excepting only such fees and monies the application of which are otherwise provided for by law.

*Richard A. Beebe*

Supervisor

*2/1/2024*

Date

*JR Shatzkin*

Town Clerk

*2/1/24*

Date

**DRAFT**

**RESOLUTION**

**NUMBER**

**(RE: APPOINT THE FOLLOWING FIRMS TO A PRE-QUALIFIED LIST TO ASSIST THE TOWN WITH GRANT APPLICATIONS)**

**WHEREAS**, the Town has successfully applied for numerous grants from various County, State and Federal agencies over the past several decades, and

**WHEREAS**, the grant applications and processes have become more complicated and detailed requiring much more staff time, and

**WHEREAS**, the Town is desirous of creating a list of pre-qualified firms to assist all Town Departments on grant applications subject to receiving further Town Board authorization on a case by case basis, and

**WHEREAS**, the Department of Planning & Community Development sent out a Request for Qualifications to several planning and engineering firms and reviewed the qualifications of each.

**NOW THEREFORE BE IT RESOLVED THAT**, the following are hereby added to the list of qualified firms to assist all Town Departments with grant applications and the subject list shall be updated and amended by Town Board resolution as needed:

Labella Associates, DPC  
One North Broadway, Suite 803  
White Plains, NY 10601

Kimley-Horn Engineering & Landscape Architecture, P.C.  
1 North Lexington Avenue  
Suite 505  
White Plains, NY 10601

Saratoga Associates  
21 Congress Street, Suite 201  
Saratoga Springs, NY 12866

Nelson Pope & Voorhis  
156 Route 59, Suite C6  
Suffern, NY 10901

Barton & Loguidice  
247 Route 100  
Suite 2000D  
Somers, NY 10589

The Living Artist Society  
3 Watson Street  
Cortlandt Manor, NY 10567

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
At a Regular Meeting  
Held at the Town Hall**

**RESOLUTION**

**DRAFT**

NO.

**(AUTHORIZE THE SUPERVISOR TO SOLICIT PROPOSALS FOR THE  
EVALUATION OF CERTAIN RECREATIONAL FACILITIES)**

**WHEREAS**, the Town has many recreational facilities used by its residents; and

**WHEREAS**, the Supervisor and Town Board seek to ensure that the facilities are updated on an appropriate schedule; and

**WHEREAS**, there are professional firms specializing in these evaluations;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Supervisor is authorized to solicit proposals for the evaluation of certain recreational facilities in the Town.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted February 13, 2024  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER 347-23**

**(RE: AUTHORIZE WATER RATES AND FEES FOR THE CORTLANDT  
CONSOLIDATED WATER DISTRICT)**

**RESOLVED**, that Resolution 347-23 is amended reflect that the schedule of rates and fees for Customers of the Cortlandt Consolidated Water District is adopted, effective April 1, 2024.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Regular Meeting  
Held at the Town Hall**

## Cortlandt Consolidated Water District Rates and Fees

Rate or Fee	2024 Rate
<b>Consumer Rate</b> (Per 1,000 Gallons)	\$9.00*
<b>Minimum Billing</b> (with 4,500 Gallons or less usage)	\$49.00
<b>Quarterly Meter Maintenance Fee</b> 5/8"	\$15.00
<b>Annual Meter Maintenance Fee</b>	
1"	\$76.00
1 1/2"	\$100.00
2"	\$150.00
3"	\$175.00
4"	\$225.00
6"	\$500.00
<b>Outside CCWD Rates:</b>	
Cost Per 1,000 gallons	\$13.50
<b>Minimum Billing</b> (with 22,500 gallons or less usage)	\$270.00
<b>Quarterly Meter Maintenance Fee</b> 5/8"	\$15.00
<b>Annual Meter Maintenance</b>	
1"	\$76.00
1 1/2"	\$100.00
2"	\$150.00
3"	\$175.00
4"	\$225.00
6"	\$500.00
<b>Miscellaneous Charges</b>	
On/Off (Seasonal/During OT Hours)	\$45.00 per trip
Final Reading	\$45.00
Meter Test	\$50.00
<b>Other Town Fees ( Water)</b>	
Residential Water Tap	\$375.00
Residential Sewer Tap	\$275.00
Commercial Water Tap	\$375.00 per tap
Water Main Extension	\$4,250.00
Sanitary Sewer Extension	\$3,000.00
Back Flow Prevention Device (per device)	\$200.00

\* includes NWJWW rate of \$3.78 per 1,000 gallons (2023 rate subject to change)

**DRAFT**

**RESOLUTION**

**NUMBER -24**

**(AUTHORIZE THE NORTHERN WESTCHESTER JOINT WATER WORKS TO  
APPLY A ONE-TIME LEAK ADJUSTMENT FOR 225 RED MILL RD)**

**WHEREAS**, the water bill to 225 Red Mill Rd, was based on estimated meter reads over a period of time; and

**WHEREAS**, after review and a new meter register installation, it has been determined that there were excess water charges for 737,730 gallons; and

**WHEREAS**, the owner of 225 Red Mill Road requested a leak adjustment due to being billed for excess water usage; and

**WHEREAS**, the owner was also charged interest and penalties in addition to its water usage charges;

**WHEREAS**, the account is in good standing and all other water bills have been paid in a timely manner,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board approves a one-time leak adjustment for the owner of 225 Red Mill Road from \$7,185.49 to \$2,914.04 for the periods of 8/26/2019-2/27/23.

**BE IT FURTHER RESOLVED** that all interest and penalty charges incurred by the owners of 225 Red Mill Rd related to the excess water charges shall be waived.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted February 13, 2024  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -24**

**(AUTHORIZE THE TOWN COMPTROLLER TO ISSUE A REFUND TO DICKERSON  
POND CONDO “1” FOR EXCESS WATER PAYMENTS)**

**WHEREAS**, the water bill to the Dickerson Pond Condo “1”, located at 341 Furnace Dock Road contained an ongoing mathematical error over a period of time; and

**WHEREAS**, after review, it has been determined that the total overbilled was \$14,113.26;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Comptroller is authorized to issue a refund of \$14,113.26 to the Ferrara Management Group for the location at 341 Furnace Dock Road; and

**BE IT FURTHER RESOLVED** that any interest and penalty charges incurred as a result of the error, for the property located at 341 Furnace Dock Road, shall be waived.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted February 13, 2024  
At a Regular Meeting  
Held at Town Hall**



**DRAFT**

**RESOLUTION**

**NUMBER -24**

**(RE: APPOINT SUB REGISTRAR OF VITAL STATISTICS)**

**WHEREAS**, pursuant to appointment by the New York State Department of Health and the Cortlandt Town Board, that Town Clerk LAROUÉ ROSE SHATZKIN is REGISTRAR OF VITAL STATISTICS in and for the Town of Cortlandt; and

**NOW, THEREFORE, BE IT RESOLVED**, that the appointment of JENNIFER MONTERO as SUB REGISTRAR by the Town Clerk be, and hereby is approved and ratified; and

**BE IT FURTHER RESOLVED**, that the above appointment shall become retroactively effective on January 1, 2024, and terminate with the term of office of the Town Clerk pursuant to NYS Law; and

**BE IT FURTHER RESOLVED**, JENNIFER MONTERO shall receive an annual stipend of \$2,000 for her duties as SUB REGISTRAR; and

**BE IT FURTHER RESOLVED**, that the Comptroller is authorized to amend the budget.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
Town Clerk**

**Adopted on February 13, 2024  
At a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -24**

**(RE: ACCEPT THE 2023 MEMBER LIST OF VOLUNTEER AMBULANCE WORKERS FOR THE CORTLANDT COMMUNITY VOLUNTEER AMBULANCE AWARD PROGRAM)**

**WHEREAS**, the Cortlandt Community Volunteer Ambulance Corps has submitted a list of volunteers eligible for the Service Award Program for the year 2023;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby accept the annexed 2023 list of eligible volunteers submitted by the Cortlandt Community Volunteer Ambulance Corps.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -24**

**(AUTHORIZE PAYMENT TO THE WESTCHESTER COUNTY POLICE WITH  
RESPECT TO PARK RANGERS IN AN AMOUNT NOT TO EXCEED \$35,000)**

**WHEREAS**, the Westchester County Police do a terrific job serving the Town's residents;  
and

**WHEREAS**, the Town has received positive feedback from residents in past years about  
having park rangers patrol the Town's various parks; and

**WHEREAS**, the Town believes that renewing the patrols from park rangers would be  
beneficial to the residents;

**NOW, THEREFORE, BE IT RESOLVED** that Comptroller is authorized to pay an  
amount not to exceed \$35,000 to the Westchester County Police for Park Rangers.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted February 13, 2024  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AWARD TE CONTRACT 2024.01 - ANIMAL CARE SERVICES TO SPCA OF WESTCHESTER, INC.)**

**WHEREAS**, the Department of Technical Services released requests for proposal for TE Contract 2024.01 – Animal Care Services and received response(s) from the following firms

Company	Proposal Price
SPCA of Westchester, Inc. 590 North State Road Briarcliff Manor, NY 10510	\$14,000.00
Northwind Kennels, LLC 402 Old Post Road Bedford, NY 10506	\$28,000.00

; and

**WHEREAS**, the Department of Technical Services (DOTS) performed a reference check, interviewed the respondent and recommends entering into a service contract with SPCA of Westchester, Inc. per the terms of the submitted proposal.

**NOW THEREFORE BE IT RESOLVED**, that DOTS is authorized to enter into a service contract with SPCA of Westchester, Inc. per the terms of the submitted proposal.

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that upon mutual agreement between the Town and Vendor, said contract may be extended annually.

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Town Board Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AWARD TE CONTRACT 2024.02, SPY POND EVALUATION)**

**WHEREAS**, the Department of Technical Services released requests for proposal for TE Contract 2024.02 - Spy Pond and received response(s) from the following firms

<u>Company</u>	<u>Proposal Price</u>
Little Bear Environmental Consulting 960 Post Road Scarsdale, NY 10583	\$13,218.16

and;

**WHEREAS**, the Department of Technical Services (DOTS) performed a reference check, interviewed the respondent and recommends entering into a service contract with Little Bear Environmental Consulting, 960 Post Road, Scarsdale, NY 10583;

**NOW THEREFORE BE IT RESOLVED**, that DOTS is authorized to enter into a service contract with the Little Bear Environmental Consulting in an amount not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) including contingency.

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BE IT FURTHER RESOLVED**; that the Town Comptroller may levy the Continental Village Parks District proportionately, consisting of the Towns of Phillipstown, Cortlandt and Putnam Valley.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
Town Clerk**

**Adopted on February 13, 2024  
at a Town Board Meeting  
held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AUTHORIZE SUPPLEMENTAL CONSULTANT SERVICE CONTRACT FOR DICKERSON POND WASTEWATER TREATMENT PLANT)**

**WHEREAS**, the Town of Cortlandt had previously requested proposals for Engineering Design Services related to the Dickerson Pond Wastewater Treatment plant; and

**WHEREAS**, the Town entered into an agreement with Barton and Loguidice, with offices located at 247 Route 100, Suite 2000D, Somers NY 10589; and;

**WHEREAS**, the Town of Cortlandt Department of Technical Services (DOTS) has requested additional services in order to prepare the necessary engineering reports for plant upgrades in preparation of 2024's NYS Consolidated Funding Application program and similar State and Federal grant programs; and

**WHEREAS**, the proposal cost to cover the tasks identified is Fifty-Nine Thousand Three Hundred Dollars (\$59,300.00), and

**WHEREAS**, prior to any additional work being performed the Dickerson Pond Association and its various boards will be notified of said work; and

**NOW THEREFORE BE IT RESOLVED**, the supplemental consultant contract is approved in accordance with the terms and conditions set forth in the submitted proposal.

**BE IT FURTEHR RESOLVED**, that additional work outside the scope of the proposal may arise and will be subject to time and material based on the labor rates provided in the proposal. A contingency in the amount of Ten Thousand Dollars (\$10,000) is hereby appropriated to cover the costs of any additional tasks that may arise.

**BE IT FURTEHR RESOLVED**, that the Town Supervisor is hereby authorized to execute contract documents.

**BE IT FURTHER RESOLVED**, that any and all expenses shall be levied against the Dickerson Pond Sewer District and the Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU SHATZKIN  
TOWN CLERK**

**Adopted on March 14, 2023  
at a Regular Town Board Meeting  
Held at the Town Hall**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE THE DIRECTOR OF THE DEPARTMENT OF TECHNICAL TO ENTER INTO AN AGREEMENT WITH FRENCH AND PARRELLO FOR PROFESSIONAL ENGINEERING SERVICES FOR THE CORTLANDT LAKE DAM (NYS DAM FILE NY 213-0858)**

**WHEREAS**, the NYS DEC Division of Dam Safety requires periodic inspection of Class C – High Hazard Dams in accordance with the approved Inspection and Maintenance Plan; and

**WHEREAS**, the Director of Technical Services had requested French and Parrello Associates prepare a proposal for professional engineering services relative to the dam; and

**WHEREAS**, French and Parrello Associates has acted as the Town’s Consultant in the past in the preparation of reports, inspections, and assessment of the Cortlandt Lake Dam as required by the NYSDEC; and

**WHEREAS**, French and Parrello Associates, P.A., Consulting Engineers, 1800 Route 34 Suite 101, Wall NJ 07719 has submitted a proposal in the lump sum amount of \$2,900 to provide professional engineering services related to the Cortlandt Lake Dam; and

**WHEREAS**; the Cortlandt Lake Dam is part of the Continental Village Parks District and costs associated will levied back to the district.

**NOW THEREFORE BE IT RESOLVED**; that the Director of Technical Services is hereby authorized to enter into an agreement with French and Parrello Associates for professional engineering services related to the Cortlandt Lake Dam.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget with respect to the above.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Regular Meeting  
Held at the Town Hall**



**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE THE DIRECTOR OF THE DEPARTMENT OF TECHNICAL TO ENTER INTO AN AGREEMENT WITH FRENCH AND PARRELLO ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES FOR THE FURNACE BROOK LAKE DAM (NYS DAM FILE 214-0370)**

**WHEREAS**, the NYS DEC Division of Dam Safety requires periodic inspection of Class C – High Hazard Dams in accordance with the approved Inspection and Maintenance Plan; and

**WHEREAS**, the Director of Technical Services had requested French and Parrello Associates prepare a proposal for professional engineering services relative to the dam; and

**WHEREAS**, French and Parrello Associates has acted as the Town’s Consultant in the past in the preparation of reports, inspections, and assessment of the Furnace Brook Lake Dam as required by the NYSDEC; and

**WHEREAS**, French and Parrello Associates, P.A., Consulting Engineers, 1800 Route 34 Suite 101, Wall NJ 07719 has submitted a proposal in the lump sum amount of \$3,955 to provide professional engineering services related to the Cortlandt Lake Dam; and

**NOW THEREFORE BE IT RESOLVED**; that the Director of Technical Services is hereby authorized to enter into an agreement with French and Parrello Associates for professional engineering services related to the Furnace Brook Lake Dam.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget with respect to the above.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 14, 2023  
at a Regular Town Board Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**RE: (AUTHORIZE LEAD AND ASBESTOS TESTING AT NOR-WEST REGIONAL OFFICES, 293 FURNACE DOCK ROAD)**

**WHEREAS**, the Nor-West Regional Office has been relocated to the Cortlandt Cue at the Cortlandt Town Center, E. Main Street; and

**WHEREAS**, the existing office located at the Charles J. Cook Pool, 293 Furnace Dock Road is scheduled for demolition; and

**WHEREAS**, proposals for pre-demolition lead and asbestos testing were received from the following firms

<u>Company</u>	<u>Fee</u>
Geo Environmental Co, Inc. 170 Loder Road Yorktown Heights, NY 10598	\$4,665.00

**NOW THEREFORE BE IT RESOLVED**, that DOTS is authorized to enter into a service contract with the Geo Environmental Co, Inc. in an amount not to exceed Five Thousand Five Hundred (\$5,500.00) including contingency.

**BE IT FURTHER RESOLVED**, that the Director of Technical Services is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**RE: (AUTHORIZE THE DEPARTMENT OF TECHNICAL SERVICES TO DESIGN AND BID SIDEWALK IMPROVEMENTS ALONG KINGS FERRY ROAD)**

**WHEREAS**, the Town of Cortlandt and Village of Buchanan have both received requests from residents to add crosswalks and improve pedestrian accessibility along Kings Ferry Road, particularly at Bannon and Tate Avenues; and

**WHEREAS**, the Village of Buchanan has requested the Town design and bid the sidewalk improvements; and

**WHEREAS**, the cost of said improvements, including all staff time, soft costs for design and construction shall be equally shared between the Town and Village; and

**NOW THEREFORE BE IT RESOLVED**, that DOTS is authorized to design and bid sidewalk improvements along Kings Ferry Road.

**BE IT FURTHER RESOLVED**, that the Director of Technical Services is hereby authorized to obtain proposals for surveying services and execute the same in an amount not to exceed Six Thousand Five Hundred Dollars (\$6,500.00).

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Regular Town Board Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AMEND THE VEHICLE AND TRAFFIC CODE TO PROVIDE FOR “NO PARKING HERE TO THE CORNER” SIGNS ON 6<sup>TH</sup> STREET.)**

**BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby adopt the following amendment to the Vehicle and Traffic Code of the Town of Cortlandt; and does hereby amend said code to read as follows:

Amendment to Chapter 78 (Vehicle and Traffic) of the Town Code of the Town of Cortlandt

AMEND ARTICLE I: Parking Regulations, by ADDING the following new section:

**SECTION 78.50.52:**            **6th Street**

**No parking from Here to Corner signage shall be installed along the first 30 feet of 6<sup>th</sup> street on the Northeast corner of 6<sup>th</sup> Street and Westchester Avenue.**

**AND, BE IT FURTHER RESOLVED**, that the Department of Environmental Services be and hereby is, authorized and directed to install the appropriate signs demarking the above regulation; and the Town Clerk is hereby directed to forward copies of this resolution to the Department of Environmental Services, Code Enforcement, Town Justices, Westchester County Police and New York State Police.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
At a Regular Meeting  
Held at Town Hall.**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AMEND THE VEHICLE AND TRAFFIC CODE TO PROVIDE FOR “NO PARKING” SIGNS AT THE ENTRANCE TO RIVERVIEW STREET and 6<sup>TH</sup> STREET.)**

**BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby adopt the following amendment to the Vehicle and Traffic Code of the Town of Cortlandt; and does hereby amend said code to read as follows:

Amendment to Chapter 78 (Vehicle and Traffic) of the Town Code of the Town of Cortlandt

AMEND ARTICLE I: Parking Regulations, by ADDING the following new section:

**SECTION 78.50.52:**                    **Riverview Street and 6<sup>th</sup> Street**

**No vehicle shall be parked at any time along the West side of Riverview Street within 250’ of the intersection of 6<sup>th</sup> street and also along 6<sup>th</sup> street leading to the intersection of Riverview Street back 75’ from the intersection on the South side of 6<sup>th</sup> Street.**

**AND, BE IT FURTHER RESOLVED**, that the Department of Environmental Services be and hereby is, authorized and directed to install the appropriate signs demarking the above regulation; and the Town Clerk is hereby directed to forward copies of this resolution to the Department of Environmental Services, Code Enforcement, Town Justices, Westchester County Police and New York State Police.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
At a Regular Meeting  
Held at Town Hall.**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AMEND THE VEHICLE AND TRAFFIC CODE TO PROVIDE FOR  
“RESTRICTED PARKING” ON FRIDAYS FOR 2 PARKING SPACES AT 137, 7<sup>TH</sup>  
STREET.)**

**BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby adopt the following amendment to the Vehicle and Traffic Code of the Town of Cortlandt; and does hereby amend said code to read as follows:

Amendment to Chapter 78 (Vehicle and Traffic) of the Town Code of the Town of Cortlandt

AMEND ARTICLE I: Parking Regulations, by ADDING the following new section:

**SECTION 78.50.52:**           7th Street

**Parking shall be restricted on Fridays at 137, 7<sup>th</sup> Street to 10 minute parking during the hours of 11:00 am to 4:00 pm for 2 parking spaces on the North side of 7<sup>th</sup> Street in Verplanck.**

**AND, BE IT FURTHER RESOLVED**, that the Department of Environmental Services be and hereby is, authorized and directed to install the appropriate signs demarking the above regulation; and the Town Clerk is hereby directed to forward copies of this resolution to the Department of Environmental Services, Code Enforcement, Town Justices, Westchester County Police and New York State Police.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU ROSE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
At a Regular Meeting  
Held at Town Hall.**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_

**RE: AUTHORIZE CONTRACT EXTENSION TO: Spitale Construction Resources Inc.  
Chain Link Fence Repair & Installation BID#22-26.**

**WHEREAS, AWARD BID#22-26 Extension;** sealed-bid received December 21, 2022 and said Vendor was lowest price. Awarded February 25, 2022 and February 25.2023 This extension will be our final year term of February 26 – February 25, 2025.

**WHEREAS,** Town Attorneys have reviewed the BID/CONTRACT.

**NOW, THEREFORE, BE IT RESOLVED,** the Supervisor is hereby authorized to allow contracts to be used by the Director of Purchasing AND Director of DES' discretion.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Regular Meeting  
Held at the Town Hall**



**DRAFT**

**RESOLUTION**

NUMBER \_\_

**RE: AUTHORIZE CONTRACT EXTENSION TO: Electrical Services BID#20-02.**

**WHEREAS, AWARD BID#20-02 Extension;** sealed-bid received February 19, 2020 and said Vendor was lowest price. Awarded February 25, 2020. Extension will be February 25 - April 30, 2024; and

**WHEREAS,** Town Attorneys have reviewed the BID/CONTRACT;

**NOW, THEREFORE, BE IT RESOLVED,** the Supervisor is hereby authorized to allow contracts to be used by the Director of Purchasing AND Director of DES' discretion.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -24**

**RE: (APPOINT NANCY SINCHI TO THE TITLE OF OFFICE ASSISTANT-  
AUTOMATED SYSTEMS – SPANISH SPEAKING IN THE JUSTICE COURT)**

**WHEREAS**, Nancy Sinchi has taken the required Civil Service Exam to be appointed as Office Assistant - Automated Systems (Spanish Speaking) and is reachable on the list; and

**WHEREAS** the Town Justices and Claudia Vahey, Director of Operations have recommended this appointment; and

**WHEREAS**, the Members of the Town Board have agreed to this recommendation;

**NOW, THEREFORE, BE IT RESOLVED**, Ms. Nancy Sinchi of 286 Bleakley Avenue, Buchanan, NY be and hereby is appointed to the title of Office Assistant - Automated Systems (Spanish Speaking). This appointment is probationary for one year. Ms. Sinchi's salary will remain the same.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
At a Regular Meeting  
held at Town Hall.**

**RESOLUTION**

**NUMBER -24**

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEES  
IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2024)**

**NOW THEREFORE BE IT RESOLVED**, the following seasonal employees will be appointed in the Department of Environmental Services, with a start date of (See Below) and an end date four months thereafter. This appointment is subject to completion of drug screening.

	<b>NAME</b>	<b>START DATE</b>
<b>SANITATION</b>	Amir Getter	02/14/2024
	Connor Harbolic	02/14/2024
	Anthony Panettieri	02/14/2024

**BE IT FURTHER RESOLVED**, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on February 13, 2024  
at a Regular Meeting  
Held at Town Hall**